

Italy - Tourism Visa - Minors checklist

List of supporting documents

Dear applicant,

Thank you for your interest in applying for a visa for Italy. The following information is provided to assist you in lodging your application. You are encouraged to read it carefully and take note of all the information provided. It is important for you to do so, as failure to provide any required documents may affect the processing of your application.

You should lodge your application when you have all the required documents as detailed below.

Applicant Name:

Application tracking number:

Please prepare your documents in the following order

- 1 Passport
- 2 Schengen Application Form
- 3 Color ID Photos (x2)
- 4 Travel Insurance
- 5 Proof of Transport
- 6 Proof of accommodation
- 7 Proof of Residence
- 8 Proof of Funds
- 9 Letter from School / University / College
- 10 Unabridged Birth Certificate
- 11 Parental Consent Letter

Attached	
Yes	No

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IMPORTANT INFORMATION

Please be advised that we are not allowed to accept an application without the following basic requirements:

- Passport
- ID photo
- Schengen form
- Travel insurance

Please note that :

Capago provides photos which are 100% compliant with the Schengen Requirements and International Civil Aviation Organisation (ICAO) Standards, printed on quality gloss paper using Biometric technology at 90R per applicant

Capago can also link you with a selected Insurance Broker who provides Schengen Travel Insurance which is 100% compliant with the Schengen Requirements according to the regulations of the European Union (Decision 2004/17/CE of December 22nd 2003).

Note that the price of the Schengen Travel Insurance will depend on the chosen plan.

Detailed explanation.

Please find below the detailed explanation for each document

Passport

Cannot be older than 10 years and must be valid for at least 3 months from date of return with 2 valid, blank and consecutive pages.

For NonS.A. Passports, please provide a valid South African permit (at least 6 months from the date of return). Copies of previous Schengen visas that have been issued in last 3 years to be submitted.

Schengen Application Form

All necessary fields to be completed.
Form must be signed by applicant.

Color ID Photos

1 recent colour ID photos taken within past 6 months as required by Schengen Standards. Photos can be taken at Capago office. Background must be white.

Please click [here](#) for further specifications found under the heading 'Passport Photo Requirements'.

Travel Insurance

One or two page health insurance policy certificate to be provided (Schedule of benefits, policy wording or claim form is not required).

Must display name of insured person, policy number, amount (minimum € 30,000)

and duration of cover. Insurance must provide for evacuation, repatriation and emergency transportation as well as emergency in/out of hospital medical treatment.

Proof of Transport

Copies of return flight bookings from South Africa as well as entry in to Italy or other Schengen countries must be provided with name of applicant on booking.

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Proof of accommodation

Copies of accommodation bookings / tours for the period of stay in the Schengen area.

Applicants hosted by friends or family must have a Host Declaration / Lettera D'Invito form completed by their host and accompanied by a copy of their ID.

Proof of Residence

Can be a recent utility bill, bank statement or telephone account from the last 3 months that features the name of applicant and the physical address. If residing with a 3rd party, please attach to the proof of residence, a copy of their I.D. as well as a signed letter confirming that you reside with them.

Proof of Funds

Recent 3 months bank statements or credit card statements or forex receipt (full name of applicant must appear). Approximately 30 euros per day.

Dependents who are sponsored will require a letter from their parent or spouse accompanied with a copy of their bank statements and ID.

For Non SA-Passport Holders, please provide original bank letter and statements. Copies will not be accepted

Letter from School / University / College

A signed letter declaring that applicant is a pupil/student currently registered at the School/University/College. It should stipulate that the school is aware of the dates of travel.

Unabridged Birth Certificate

Please provide Original and Copy of the Unabridged Birth Certificate. It must show names of both parents and child.

If no Unabridged Birth Certificate can be submitted, please provide an Abridged Birth Certificate, the receipt from an application for an Unabridged Birth Certificate and most importantly, either a letter from the hospital where the child was born or a letter from the school, both of which must clearly state the identity of the biological parents.

Parental Consent Letter

This document is available on the Capago website and mandatory for travelling minors. It must be signed in person by both the parents / legal guardians at the Capago Visa Application Centre. Please attach to this form: Minor's Unabridged/Full Birth Certificate, signed copies of the parent's passports (new SA Passports already have signature embedded on info page), Marriage Certificate (if applicable) and the flight tickets of the accompanying parent (s). One of the parents must also please provide their employment letter and 3 months bank personal statements. If parents cannot provide their signed passport copies they may submit a copy of their temporary passport or their SA driver's licence.

If one parent is out of the country / unable to appear in person, they must complete the consent form before a commissioner of oaths / Police and add an affidavit explaining the reason for their absence.